

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
held at 7.00 pm on 13 June 2019
at Kings International School, Watchetts Drive, Camberley, GU15 2PQ.

These minutes are subject to confirmation by the Committee at its next meeting.

Surrey County Council Members:

- * Dr Bill Chapman (Chairman)
- * Ms Charlotte Morley
- * Mr Paul Deach
- * Mr Mike Goodman
- * Mr Edward Hawkins (Vice-Chairman)
- * Mr David Mansfield

Borough / District Members:

- Borough Councillor Vivienne Chapman
- Borough Councillor Josephine Hawkins
- * Borough Councillor Rebecca Jennings-Evans
- * Borough Councillor Pat Tedder
- * Borough Councillor Valerie White
- * Borough Councillor Sashi Mylvaganam

* In attendance

1/18 OPEN FORUM [Item]

Before the formal committee, the Chairman invited questions from members of the public attending the meeting.

There were no public questions raised.

2/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence were received from Cllr Vivienne Chapman and Cllr Josephine Hawkins.

3/18 DECLARATIONS OF INTEREST [Item 2]

Cllr Paul Deach made a declaration of interest as he is a family friend of the petitioner.

4/18 MINUTES OF THE LAST MEETING [Item 3]

The minutes of the last meeting were agreed as a true record of the meeting and were signed by the Chair.

5/18 PETITIONS [Item 4]

Holly Davies, a student from Collingwood College presented a petition, asking for improvements at the crossing point on the A30 at Old Dean. This was an

issue that impacted on the local community as the petitioner was concerned for the safety of students and pedestrians. The petition called for the installation of guardrails to encourage the use of the footbridge.

A petition response had been prepared by the Highways team. The petitioner was thanked for raising the issue, as it was good to see people being enthusiastic about road safety. The petition response detailed that it would not be possible to install a continuous length of railing in the location due to bus stops.

Councillors welcomed the petition and student presentation and were keen to know why students were not using the bridge. Although the suggestion of railings was not agreed, Councillors were pleased to discuss the road safety concerns and encouraged the petitioners to continue to educate students to use the footbridge and make them realise the dangers.

6/18 WRITTEN PUBLIC QUESTIONS [Item 5]

There were no written public questions received within the deadline. However, Cllr Jarmila Halovsky-Yu (Windlesham Parish Councillor) emailed in 5 questions, which will be responded to outside the meeting. These were with regard to:-

- 1) M3 J3 Roundabout - plans to ease traffic congestion from Lightwater to Bagshot.
- 2) Gordons Roundabout - plans to ease traffic congestion in all directions
- 3) A322 / Gordons Roundabout traffic entering Lightwater - plans to ease speeding and increase safety.
- 4) Red Road - plans to ease traffic on this road and surrounding areas
- 5) Electric vehicles – plans for charging points in the borough

The full questions and responses given will be attached to the minutes as Appendix A when available.

7/18 WRITTEN MEMBERS QUESTIONS [Item 6]

There were no written member questions received.

8/18 HIGHWAYS UPDATE [Item 7]

Declarations of Interest: None

Officers attending: Andrew Milne, Area Highways Manager, SCC

Petitions, Public Questions, Statements: none

The local Committee received a report from the Highways Manager on progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2019/20 financial year. The report also provided an update on the latest budgetary position for highway schemes and revenue maintenance and covered any relevant topical highways matters.

It was noted that County Council Members has all recently agreed that a proportion of their highways budget would go towards general maintenance.

Members noted that the existing signalised crossing on the A325 Frimley By-pass is to be upgraded from Pelican to a Toucan (pedestrians and cyclists) crossing (not a Puffin crossing as stated in the report).

The Local Committee (Surrey Heath) agreed to:

- i) Note the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2019/20 financial year.
- ii) Note the budgetary position.
- iii) Note a further Highways Update will be brought to the next meeting of the Committee.
- iv) Advertise a notice in accordance with the Traffic Regulation Act 1984, detailing the proposed upgrading of the existing signalised pedestrian crossing on the A325 Frimley By-Pass (immediately west of the roundabout at its junction with Frimley Road, Frimley High Street and Portsmouth Road) from a Pelican Crossing to a **Toucan** Crossing.
- v) Advertise a notice in accordance with the Traffic Regulation Act 1984, the effects of which would be to introduce a one-way system in the section of the B3029 High Street, Bagshot highlighted in the plan shown in Annex 1; and
- vi) Any objections to the Traffic Regulation Order should be considered and resolved by the Area Team Manager for Highways in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member, and that this issue only be returned to Committee if any objections prove insurmountable; and
- vii) That the Order be made once any objections have been considered and resolved.

Reason for decision:

To enable progression of all highway related schemes and works.

Recommendation (iv) is made to enable an existing signalised pedestrian crossing on the A325 Frimley By-Pass to be upgraded from a Pelican crossing to a Puffin crossing.

Recommendations (v), (vi) and (vii) are made to enable a short section of one-way system to be introduced as part of a developer funded environmental enhancement scheme being introduced in Bagshot village centre.

9/18 ON STREET PARKING REVIEW OF SURREY HEATH [Item 8]

Declarations of Interest: None

Officers attending: Jack Roberts, Parking Officer, SCC

Petitions, Public Questions, Statements: none

The Local Committee received a report on on-street parking restrictions within the borough of Surrey Heath. Officers of Surrey County Council's parking team had carried out a review and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion. Committee approval was required in order to progress these changes to the stage of 'formal advertisement', where the proposed restrictions will be advertised for 28 days and open to comments, support or objections from members of the public.

The proposals included in the report were to be funded by the parking team, so there was no need for the Committee to agree any funding. One of the proposals was to restrict parking in Chobham High Street during peak hours in order to reduce congestion and to improve air quality, as idling engines of queueing traffic were causing air pollution. The proposal was discussed at length as the member of the Parish Council present raised concerns that the restriction would affect local businesses and would increase traffic speeds through the village. It was agreed that the proposal be advertised, and that objections would be considered in detail in the usual manner.

It was also noted that the new timed parking bays in Lightwater were being obstructed and it was agreed that this be looked at under this review.

The Local Committee (Surrey Heath) agreed:

- (i) the proposed amendments to on-street parking restrictions in Surrey Heath as described in the report and shown in detail on drawings in annex A, **with an additional location for double yellow lines opposite the limited waiting bay outside 56 to 64 Guildford Road, Lightwater, subject to clarification and agreement from the borough council member for Lightwater.**
- (ii) that the local committee notes the funding as detailed in paragraph 5.1 of this report to proceed with the introduction of the parking amendments.
- (iii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Surrey Heath as shown on the drawings in annex A (**plus Lightwater addition**) are advertised and that if no objections are maintained, the orders be made.
- (iv) That if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in

consultation with the chairman/vice chairman of this committee and the appropriate county councillor. An additional member may be invited for comment.

Reasons for decision:

The waiting restrictions will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement
- Better compliance

10/18 COMMUNITY SAFETY ANNUAL REPORT [Item 9]

Declarations of Interest: None

Officers attending: None

Petitions, Public Questions, Statements: None

The Local Committee received a report on Community Safety funding. There was a delegated budget of £3,000 for community safety projects in 2019/20 and the report set out the process by which this funding should be allocated to the Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents. The report also provided a progress update regarding last year's funding.

The Local Committee (Surrey Heath) agreed that:

- (i) The committee's delegated community safety budget of £3,000 for 2019/20 be retained by the Community Partnership Team, on behalf of the local committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at section 3 of this report.
- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee and divisional members as appropriate, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated in section 3 of this report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.

Reasons for decision:

To agree a clear process for allocating the committee's delegated community safety budget of £3,000 to local organisations and to receive an update on how funding was used in order to provide visibility and promote accountability within the Community Safety Partnership.

11/18 TASK GROUP MEMBERSHIP REPORT [Item 10]

Declarations of Interest: None

Officers attending: Nicola Thornton-Bryar, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: none

The Local Committee (Surrey Heath) reviewed and agreed the terms of reference and membership of task groups set by the Committee. The membership was agreed to remain the same as last year, with the addition of Cllr Sashi Mylvaganam on the Major Projects Task Group and Charlotte Morley as the representative on the Surrey Heath Partnership.

The Local Committee (Surrey Heath) agreed:

- (i) The terms of reference for the Major Projects Task Group (see Annex 1) and the membership of the task group.
- (ii) The terms of reference for the Parking Task Group (see Annex 1) and the membership of the task group.
- (iii) The nominations to outside bodies (Surrey Heath Partnership) as set out in Annex 1.

12/18 DECISION TRACKER [Item 11]

The decision tracker was noted.

13/18 FORWARD PLAN [Item 12]

The forward plan was noted. Further suggestions for items of interest were:-

- Use of Community Infrastructure Levy (CIL) money
- Electric Vehicle Charging Points
- Local Policing Presentation

14/18 MEMBERS ALLOCATIONS SUMMARY 2018/19 [Item 13]

The Members Allocations summary of expenditure was noted. Regular updates on expenditure are available on the Surrey County Council website.

Meeting ended at: 8.45 pm

Chairman

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SURREY HEATH LOCAL COMMITTEE



DATE: 13 JUNE 2019
SUBJECT: WRITTEN PUBLIC QUESTIONS
DIVISION: SURREY HEATH

Questions 1 – 5 : Cllr Jarmila Halovsky-Yu (Windlesham Parish Councillor)

1) M3 J3 Roundabout - what are the specific plans and timeline for solutions (and which solutions) to ease traffic congestion from Lightwater to Bagshot, not just on the A322 but from the Guildford Road onto the A322 also.

The issue of congestion at this location is well recognised, and the Surrey Heath Local Committee have allocated funding this financial year to undertake a study in partnership with Highways England to identify potential improvements. Until the study has been completed, and viable options identified and costed, it is not possible to confirm what the solution/s may be, or a timescale for implementing an improvement scheme. Due to the proximity to the M3, any scheme would also need approval and support from Highways England.

Separate to this, there is a minor improvement scheme to improve traffic flows arising from the Deepcut Development. This can only reasonably be expected to address the impact of additional traffic arising from the development, and we are unable to require the developer to address existing concerns. The proposed works at this location entail the widening of the northbound A322 approach to the roundabout and its A322 exit, to provide increased vehicle throughput to cater for the dominant south to north vehicle flows. These works are required to be constructed prior to the occupation of the 600th dwelling or within 54 months from commencement. This equates to a deadline of construction by the end 2021.

It is important to note that implementation of the modifications planned in association with the Deepcut Development are likely to be influenced by the results of the planned study of this junction.

2) Gordons Roundabout - what are the specific plans and timeline for solutions (and which solutions) to ease traffic congestion in all directions onto that roundabout.

There are planned improvements for this roundabout in association with the Deepcut development, which will follow the same timescale for implementation as for the M3 J3 junction. The works entail the reconfiguration of the existing roundabout by increasing

the capacity for vehicles to circulate the roundabout, in addition to the number and length of approach lanes.

There are no other traffic congestion measures planned for this location at the present time.

3) Suggested modification to the Guildford Road coming off A322 from Gordons Roundabout entering Lightwater - what are the specific plans and timeline for solutions (and which solutions) to ease speeding and increase safety.

Following an on site safety review by the Area Highways team in partnership with Surrey Police and Road Safety colleagues, a scheme has been developed to improve safety at this location. The scheme involves reducing the Northbound A322 to a single lane between the Gordon Boy's roundabout and the junction with Guildford Road, and will be implemented later this financial year. This scheme has been jointly funded by the Surrey Heath Local Committee and the Road Safety team. Although this work is not specifically designed to reduce vehicle speeds, it is anticipated that there will be some reduction in average speeds over this section of the A322.

4) Red Road - what are the specific plans and timeline for solutions (and which solutions) to ease the ever increasing traffic onto this road and surrounding areas and the preparations for the expected further increase when the Deepcut development is completed and all the houses with cars are in-situ and using our roads. Also what is the expected increase in numbers of cars that is being used for planning purposes?

The Developer for Deepcut is required to pay a financial contribution of £100,000 to the County Council before the occupation of the 230th dwelling or within 24 months from the commencement of development. This sum will provide road safety improvements in two roads and is due to be paid this summer. The two locations are the B311 Red Road and the B3012 Guildford Road/Gapemouth Road/Gole Road. The funding is to be split between the two roads as deemed appropriate by Surrey County Council. The traffic modelling undertaken to support the planning application estimated that traffic on Red Road is expected to increase from an average of 1061 to 1334 vehicles in the morning peak hour once the development is complete. In the evening peak it is expected to increase from an average of 763 to 1089 vehicles. The financial contribution will aim to improve road safety conditions along the road, whilst the junction improvements at either end (at the recently constructed Red Road roundabout, and the yet to be delivered improvements at the Gordons roundabout) will accommodate the additional capacity demands placed upon them.

There are presently no other planned modifications to Red Road or surrounding roads to address existing traffic volumes. However, it is expected that improvements to the M3 A322 junction are likely to reduce the number of vehicles using the surrounding road network, as many vehicles presently use minor roads to avoid congestion on the A322 Northbound.

5) What are the plans for increased services to be made available for electric vehicle charging in the borough?

Surrey County Council is optimistic about the potential benefits offered by Electric Vehicles (EV). In November 2018 the council published its first [Electric Vehicle Strategy](#).

This available on the council's web site at the following address:

www.surreycc.gov.uk/roads-and-transport/policies-plans-consultations/transport-plan/surrey-transport-plan-strategies/electric-vehicle-strategy

The strategy outlines a number of activities that SCC plan to undertake to better understand demand and plan appropriately for charging infrastructure. This is so they can help support residents to make the transition to EV. This includes:

- *"develop[ing] an updated spatial plan to help inform the rollout of EV chargepoints across the county."*
- *"develop[ing] a business model suitable to the council and other interested local authority partners for deploying and managing a charging network."*
- *"produc[ing] guidelines for determining what constitutes a suitable position for an on-street chargepoint."*

The county council owns relatively few public car parks or similar land assets and therefore the main area where we might have an opportunity to directly provide charging infrastructure is on-street. However, before undertaking an extensive rollout of on-street equipment, we feel it is important to have a better understanding of critical factors that ensure investment can be targeted in locations that are appropriate, would serve a public need and would represent value for money to our residents.

To help understand these critical factors, we have submitted a bid to the EM3 Local Enterprise Partnership for funding to undertake a study to pilot different types and locations of public chargepoints over the next 18-24 months involving a handful of local authorities and private sector operators. If the bid is successful, the results of the pilot would inform how we might best implement a rollout at county level and, as such, would be expected to benefit the Surrey Heath area as part of the next phase of any rollout.

It has also been recognised that the council can assist EV usage beyond the direct provision of public chargepoints, given that most charging is expected to take place either at home or at destinations. We are working with local planning authorities, including Surrey Heath Borough Council, to ensure that land owners provide new chargepoints as part of the development planning process through our [Vehicle Parking Guidance](#). This guidance is also available on the council's web site at the following address:

www.surreycc.gov.uk/_data/assets/pdf_file/0005/155660/January-2018-Parking-Guidance-for-Development.pdf

In respect of the Deepcut Development Surrey County Council are working with Surrey Heath Borough Council and with the Developer to ensure that this provision is met, together with additional publicly accessible charge points.

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